HANOVER TOWNSHIP

BOARD MEETING

March 13, 2024

Held at Hanover Township Hall

Meeting called to order at 7:33 PM by Supervisor, Jeffery Heath

Board members present: Jason Dorian, Tim Evans, Jeff Heath, Rachel Heath, Steve Keller

Absent: None.

Pledge of Allegiance: Led by Supervisor Heath

Public Comment: None.

Announcements: None.

Motion by Dorian, support by Keller, to forgo the reading of the minutes for the February 14, 2024 Board Meeting and March 6, 2024 Final Budget Meeting. Ayes all. Motion passed.

Motion by Evans, support by Dorian to accept the reading of the minutes for the March 5, 2024 Fire Board Meeting as read by Supervisor Heath. Ayes all. Motion passed.

Chief McIntosh gave updates on fire department calls, training, CE credits, the new logo, and promotions.

Motion by Evans, support by Keller to approve the promotion of Jason Meyers and Chad McLain to Assistant Fire Chief, effective April 1, 2024. \*Assistant Chiefs Heath and Jordon will step down to the position of Captain.

Roll Call: Keller, yes; Dorian, yes; Evans, yes; J. Heath, yes; R. Heath, yes. Ayes all. Motion passed.

Motion by Dorian, support by Keller, to accept the Treasurer’s report. Ayes all. Motion passed.

Motion by Evans, support by Dorian to amend the budget as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| **BUDGET ACCOUNT** | **PREVIOUS BUDGET AMOUNT** | **CHANGE AMOUNT** | **AMENDED BUDGET AMOUNT** |
| Mechanical Inspector | $ 4,800.00 | + $1,000.00 | $ 5,800.00 |
| Planning Commission | $ 20,000.00 | - $1,000.00 | $ 19,000.00 |

Roll Call: Keller, yes; Dorian, yes; Evans, yes; J. Heath, yes; R. Heath, yes. Ayes all. Motion passed.

Motion by Evans, support by Dorian to amend the budget as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| **BUDGET ACCOUNT** | **PREVIOUS BUDGET AMOUNT** | **CHANGE AMOUNT** | **AMENDED BUDGET AMOUNT** |
| Miscellaneous | $ 5,000.00 | + $500.00 | $ 5,500.00 |
| Insurance | $ 22,000.00 | - $500.00 | $ 21,500.00 |

Roll Call: R. Heath, yes; J. Heath, yes; Evans, yes; Dorian, yes; Keller, yes. Ayes all. Motion passed.

Motion by Dorian, support by Keller, to approve the General Fund, Post-Audit, Round/Farwell, and Fire Department bills as presented for payment.

Roll Call: Dorian, yes; Evans, yes; J. Heath, yes; Keller, yes; R. Heath, yes. Ayes all. Motion passed.

New Business:

**HANOVER TOWNSHIP**

**STEVE’S SCENIC AND LITTLE DRIVE SPECIAL ASSESSMENT DISTRICT**

**RESOLUTION NO. 2024-08**

At a regular meeting of the Township Board of Hanover Township, Jackson County, Michigan, held at the Hanover Township Hall on the 13th day of March, 2024, at 7:30 p.m., Eastern Daylight/Standard Time.

PRESENT: Keller, Dorian, Evans, J. Heath, R. Heath\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ABSENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The following resolution was offered by Evans\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

and supported by Dorian\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:

**WHEREAS**, pursuant to Act 188, Public Acts of Michigan of 1954, as amended (“Act 188”), upon the receipt of petitions therefor, the Township Board may proceed to initiate and carry out improvements to public roads within Hanover Township (hereafter referred to as “road improvements”). See MCL 41.722(1)(m); and

**WHEREAS**, after receiving petitions, the Township Board previously adopted resolutions to initiate road improvements to Steves Scenic and Little Drive as paid by properties within in the Steves Scenic and Little Drive Special Assessment District (“Special Assessment District”); and

**WHEREAS**, the Township Board, after public hearings, previously adopted resolutions approving the proposed road improvements, the proposed location thereof, an estimate of the costs of the same, with the Special Assessment District’s share of the total costs not to exceed $280,000.00, and the Special Assessment District against which those estimated costs will be assessed; and

**WHEREAS**, the Township assessing officer has prepared a proposed special assessment roll describing all of the lots of land to be assessed within the Special Assessment District as above set forth, with the names of the owners thereof, if known, and the total amount to be assessed against each lot of land, which amount shall be such relative portion of the whole sum to be levied against all lots of land in the assessment district as the benefit to such lot bears to the total benefit of all lots of land in the Special Assessment District; and

**WHEREAS**, the assessing officer affixed a certificate to the proposed special assessment roll stating that said roll was made pursuant to the Township Board’s resolutions and that in making the assessment roll he has, according to his best judgment, conformed in all respects to the directions contained in the Township Board’s resolutions and the statutes of the State of Michigan, and he reported the proposed special assessment roll with his attached certificate to the Township Board.

**WHEREAS,** the Township Board previously adopted a resolution to set a time, date, and place for the Township Board to hold a public hearing to hear any objections to the proposed special assessment roll; and

**WHEREAS,** the Township Clerk caused notice of the public hearing to be given by publication twice prior to such hearing in a newspaper circulated in the Township, the first publication being at least ten days prior to the time of the hearing; and

**WHEREAS,** the Township Clerk also caused notice of the public hearing to be given by first class mail to all owners of land in the special assessment district at the address shown on the last Township tax assessment roll, at least ten (10) days before the date of such public hearing; and

**WHEREAS,** the attached **Exhibit A**, the proposed special assessment roll, was on file with the Township Clerk prior to the public hearing; and

**WHEREAS,** the Township Board conducted a public hearing at 7:30 p.m., March 13, 2024, at the Hanover Township Hall, to hear any objections to the proposed special assessment roll; and

**WHEREAS,** after hearing objections and comments regarding the proposed special assessment roll, the Township Board finds that the special assessment roll should be approved as shown in attached **Exhibit A**.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Board of Hanover Township, Jackson County, Michigan, as follows:

1. The Township Board determines that the special assessments reflected on the special assessment roll prepared by the assessing officer are in proportion to the benefits to be derived by the properties specially assessed.

2. The special assessment roll shall be designated as the Steves Scenic and Little Drive Special Assessment Roll, and the district against which it is assessed against shall be designated as the Steves Scenic and Little Drive Special Assessment District.

3. The Steves Scenic and Little Drive Special Assessment Roll in the final amount of not to exceed $280,000.00, as prepared and reported to the Township Board by the assessing officer and attached hereto as **Exhibit A**, is confirmed.

4. The Hanover Township Road improvements Special Assessment District No. 2024-08 Special Assessment Roll shall be divided into ten equal annual installments of principal, with the first such installment to be due on the first winter tax billing after invoice has been paid to the County, and the following installments to be due on February 28th of each of the following nine consecutive years. The assessments shall be billed and collected when they are due. As provided by 1954 PA 188, as amended, if any special assessment is not paid when due, then the special assessment shall be considered to be delinquent and will be forwarded to Jackson County for collection.

5. The Township Board may redetermine the future annual cost of the improvements and approve future annual special assessments in accordance therewith without a change in the special assessment district boundaries in future years, if necessary. If at any time during the term of the special assessment district an actual incremental cost increase exceeds the previously estimated and approved annual cost by 10% or more, notice shall be given as provided in MCL 41.724a and a hearing afforded to the record owners of property to be assessed. MCL 41.724(4).

7. Any of the unpaid balance due on the Steves Scenic and Little Drive Special Assessment District Special Assessment Roll may be paid in full at any time prior to the final billing.

8. The assessments made in said Special Assessment Roll are hereby ordered and directed to be collected by the Township Clerk, and the Township Clerk shall deliver said Special Assessment Roll to the Township Treasurer with her warrant attached, commanding the Treasurer to collect the assessments therein in accordance with the direction of the Township Board with respect thereto, and the Treasurer is authorized and directed to collect the amounts assessed as they become due pursuant to the terms of this Resolution and the provisions of the applicable statutes of the State of Michigan.

9. All prior resolutions and parts of prior resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Yeas: J. Heath, Keller, R. Heath, Evans, Dorian\_\_\_\_\_\_\_

Nays: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

There was discussion regarding the schedule of the office and possibly closing the office for a few weeks during the calendar year. This will be discussed further in the future.

There was also discussion about looking into getting a stove for the kitchen.

There is a vacancy on the ZBA that will need to be filled.

Old Business:

Motion by J. Heath, support by Evans to reappoint Mike Greiner to the Planning Commission, with a term ending March of 2027.

Roll Call: Evans, yes; J. Heath, yes; R. Heath, yes; Keller, yes; Dorian, yes. Ayes all. Motion passed.

Motion by Evans, support by Keller to extend the Solar Moratorium by six months to be able to finish the ordinance that is being worked on.

Roll Call: Keller, yes; Dorian, yes; Evans, yes; J. Heath, yes; R. Heath, yes. Ayes all. Motion passed.

Supervisor Heath discussed roads.

Public Comment: Mr. Scott is unsure of the office closing.

Evans moved the meeting to be adjourned at 9:09 PM.

Submitted by:

Rachel L. Heath, Clerk