HANOVER TOWNSHIP

BOARD MEETING

February 14, 2024

Held at Hanover Township Hall

Meeting called to order at 7:33 PM by Supervisor, Jeffery Heath

Board members present: Jason Dorian, Tim Evans, Jeff Heath, Rachel Heath, Steve Keller

Absent: None.

Pledge of Allegiance: Led by Supervisor Heath

Public Comment: None.

Announcements: None.

Motion by Evans, support by Dorian, to forgo the reading of the minutes for the January 10, 2024 Board Meeting. Ayes all. Motion passed.

Motion by Evans, support by Dorian to forgo the reading of the minutes for the January 24, 2024 Budget Meeting. Ayes all. Motion passed.

Motion by Evans, support by Dorian to forgo the reading the minutes for the February 7, 2024 Budget Meeting. Ayes all. Motion passed.

Motion by Dorian, support by Keller to accept the reading of the minutes for the February 6, 2024 Fire Board Meeting as read by Supervisor Heath. Ayes all. Motion passed.

Chief McIntosh gave updates on the fire department.

Motion by Dorian, support by Keller, to accept the Treasurer’s report. Ayes all. Motion passed.

Motion by Dorian, support by Keller to amend the budget as follows:

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| --- | --- | --- | --- |
| **BUDGET ACCOUNT** | **PREVIOUS BUDGET AMOUNT** | **CHANGE AMOUNT** | **AMENDED BUDGET AMOUNT** |
| Miscellaneous | $ 3,000.00 | + $2,000.00 | $ 5,000.00 |
| Training/Education | $ 10,000.00 | + $1,000.00 | $ 11,000.00 |
| Repair & Maintenance – Building | $ 14,000.00 | - $3,000.00 | $ 11,000.00 |

Roll Call: Keller, yes; Dorian, yes; Evans, yes; J. Heath, yes; R. Heath, yes. Ayes all. Motion passed.

Motion by Keller, support by Dorian to amend the budget as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| **BUDGET ACCOUNT** | **PREVIOUS BUDGET AMOUNT** | **CHANGE AMOUNT** | **AMENDED BUDGET AMOUNT** |
| Electrical Inspector | $ 7,000.00 | + $1,000.00 | $ 8,000.00 |
| Plumbing Inspector | $ 3,000.00 | + $500.00 | $ 3,500.00 |
| Attorney/Corporation Counsel | $ 50,000.00 | - $1,500.00 | $ 48,500.00 |

Roll Call: Keller, yes; Dorian, yes; Evans, yes; J. Heath, yes; R. Heath, yes. Ayes all. Motion passed.

Motion by Evans, support by Dorian, to approve the General Fund, Post-Audit, Round/Farwell, and Fire Department bills as presented for payment.

Roll Call: Dorian, yes; Evans, yes; J. Heath, yes; Keller, yes; R. Heath, yes. Ayes all. Motion passed.

New Business:

**HANOVER TOWNSHIP**

**STEVES SCENIC AND LITTLE DRIVE SPECIAL ASSESSMENT DISTRICT**

**RESOLUTION NO. 2024-07**

At a regular meeting of the Township Board of Hanover Township, Jackson County, Michigan, held on the 14th day of February, 2023, at 7:30 p.m., Eastern Daylight/Standard Time.

PRESENT: Evans, Dorian, J. Heath, R. Heath, Keller\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ABSENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The following resolution was offered by Evans\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

and supported by Dorian\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:

**WHEREAS**, pursuant to Act 188, Public Acts of Michigan of 1954, as amended (“Act 188”), upon the receipt of petitions therefor, the Township Board may proceed to initiate and carry out improvements to public roads within Hanover Township (hereafter referred to as “road improvements”). See MCL 41.722(1)(m); and

**WHEREAS**, the Township Board has received petitions for road improvements from the record owners of certain properties along Steves Scenic and Little Drive, public roads within the Township; and

**WHEREAS**, the Township Board previously adopted Resolution No. 2023-11 to initiate road improvements to the proposed district; and

**WHEREAS**, the Township Board, after a public hearing, previously adopted Resolution No. 2024-01, approving the petitions, the proposed road improvements, the proposed location thereof, an estimate of the costs of the same not to exceed $280,000.00, and the special assessment district against which those estimated costs will be assessed; and

**WHEREAS**, the Township assessing officer has been directed to prepare a proposed special assessment roll describing all of the lots of land to be assessed as above set forth, with the names of the owners thereof, if known, and the total amount to be assessed against each lot of land, which amount shall be such relative portion of the whole sum to be levied against all lots of land in the assessment district as the benefit to such lot bears to the total benefit of all lots of land in the special assessment district; and

**WHEREAS**, the Township assessing officer has been directed to affix a certificate to the proposed special assessment roll stating that said roll was made pursuant to Resolution No. 2024-01 and that in making the assessment roll he or she has, according to his their judgment, conformed in all respects to the directions contained in Resolution No. 2024-01 and the statutes of the State of Michigan, and he or she reported the proposed special assessment roll with his attached certificate to the Township Board.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Board of Hanover Township, Jackson County, Michigan, as follows:

1. The Township Board hereby officially directs that the proposed special assessment roll for the Steves Scenic and Little Drive Special Assessment District, which shall be prepared prior to the issuance of any notice of public hearing for such roll, shall be placed on file with the Township Clerk and shall remain available for public examination during ordinary business hours and at the public hearing to be scheduled hereunder.

2. The Township Board shall conduct a public hearing to hear any objections to the proposed special assessment roll at 7:30 p.m., March 13, 2024, at the Hanover Township Hall. Notice of the public hearing shall be substantially in the form attached as **Exhibit A** and shall be provided by first class mail and by publication as required by Act 188 and other applicable laws.

3. All prior resolutions and parts of prior resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Yeas: J. Heath, Keller, R. Heath, Evans, Dorian\_\_\_\_\_\_\_

Nays: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Absent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

Motion by Evans, support by Dorian, to approve the quote from CS Keller for LED Lights in the office.

Roll Call: Keller, abstain; Dorian, yes; Evans, yes; J. Heath, yes; R. Heath, yes. Motion passed 4-1.

The Planning Commission Term for Mike Greiner was tabled until the March meeting so that Supervisor Heath can discuss with Mr. Greiner.

Motion by Dorian, support by Keller to approve the Jackson County Hazard Mitigation Plan.

Roll Call: Evans, yes; J. Heath, yes; R. Heath, yes; Keller, yes; Dorian, yes. Ayes all. Motion passed.

Motion by Keller, support by Dorian to hire Joann Worden as a part-time administrative assistant, at a rate of $18/hr.

Roll Call: R. Heath, yes; J. Heath, yes; Evans, yes; Dorian, yes; Keller, yes. Ayes all. Motion passed.

Motion by Evans, support by Dorian to approve Poverty Exemption 2024-08 to update the poverty level guideline for 2024.

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| --- | --- |
| **POVERTY LEVEL GUIDELINE FOR 2024 TAX YEAR** | |
| **Size of Family Unit** | **Household Income** |
| 1 | $15,060 |
| 2 | $20,440 |
| 3 | $25,820 |
| 4 | $31,200 |
| 5 | $36,580 |
| 6 | $41,960 |
| 7 | $47,340 |
| 8 | $52,570 |
| For each additional person | $5,380 |

Roll Call: Keller, yes; Dorian, yes; Evans, yes; J. Heath, yes; R. Heath, yes. Ayes all. Motion passed.

Motion by Dorian, support by Keller to approve the ten year franchise agreement for Comcast with a 3% fee.

Roll Call: Keller, yes; Dorian, yes; Evans, yes; J. Heath, yes; R. Heath, yes. Ayes all. Motion passed.

Public Comment: None.

Dorian moved the meeting to be adjourned at 9:03 PM.

Submitted by:

Rachel L. Heath, Clerk