HANOVER TOWNSHIP

BOARD MEETING

December 13, 2023

Held at Hanover Township Hall

Meeting called to order at 7:31 PM by Supervisor, Jeffery Heath

Board members present: Jeff Heath, Jason Dorian, Rachel Heath, Steve Keller, Tim Evans

Absent: None

Pledge of Allegiance: Led by Supervisor Heath

Public Comment: None.

Announcements: None.

Motion by Dorian, support by Keller, to forgo the reading of the minutes for the November 8, 2023 Board Meeting. Ayes all. Motion passed.

Motion by Dorian, support by Keller, to accept the December 5, 2023 Fire Board minutes as read by Supervisor Heath. Ayes all. Motion passed.

Fire Chief McIntosh gave updates on Fire Department calls and trainings.

Motion by Evans, support by Dorian to approve payment of the squad stipend once paperwork is received in the Township Office.

Roll Call: Keller, yes; Dorian, yes; Evans, yes; J. Heath, yes; R. Heath, yes. Ayes all. Motion passed.

Motion by Dorian, support by Keller, to accept the Treasurer’s report. Ayes all. Motion passed.

Motion by Dorian, support by Keller, to approve the General Fund, Post-Audit, Round/Farwell, and Fire Department bills as presented for payment.

Roll Call: Dorian, yes; Evans, yes; J. Heath, yes; Keller, yes; R. Heath, yes. Ayes all. Motion passed.

New Business:

The tentative 2024 Trash Days are as follows:

April 13

June 8

August 10

October 12

The Board scheduled the 2024-2025 budget meetings as follows:

January 24, 2024 at 6:00pm

February 7, 2024 at 6:00pm

March 6, 2024 at 6:00pm

Motion by Evans, support by Dorian to continue to follow the Federal, State, and County Holidays for 2024. \*The full list of closing dates for 2024 is available at the Township Office and on the Website.

Roll Call: J. Heath, yes; Keller, yes; R. Heath, yes; Evans, yes; Dorian, yes. Ayes all. Motion passed.

**HANOVER TOWNSHIP**

**STEVES SCENIC/LITTLE DRIVE SPECIAL ASSESSMENT DISTRICT**

 **RESOLUTION NO. 2023-11**

At a regular meeting of the Township Board of Hanover Township, Jackson County, Michigan, held on the13th day of December, 2023, at 7:30p.m., Eastern Daylight/Standard Time.

PRESENT: Steve Keller, Jason Dorian, Tim Evans, Jeff Heath, Rachel Heath ABSENT:

The following resolution was offered by Evans\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

and supported by Dorian\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:

 **WHEREAS**, pursuant to Act 188, Public Acts of Michigan of 1954, as amended (“Act 188”), upon the receipt of petitions therefor, the Township Board may proceed to initiate and carry out improvements to public roads within Hanover Township (hereafter referred to as “road improvements”). See MCL 41.722(1)(m); and

 **WHEREAS**, the Township Board has received petitions for improvements to Steves Scenic and Little Drive, public roads within the Township, which petitions are attached hereto as **Exhibit A**; and

 **WHEREAS**, the Township Clerk has checked the signatures on the petitions and the record owners of land within the Township contained within a proposed district described in **Exhibit B** attached hereto, and has reported that record owners of land constituting 50% of the frontage of the road to be improved have signed the petition. MCL 41.723(3)(b); and

 **WHEREAS**, the Jackson County Department of Transportation has prepared and filed a report for the Township Board’s consideration, showing the proposed improvements to Steves
Scenic and Little Drive, the proposed location thereof and an estimate of the costs of the same, with the Special Assessment District’s share of the total estimated costs not to exceed $280,000.00, all as described on the attached **Exhibit C**; and

**WHEREAS**, the Township Board tentatively determines that there is a need for the proposed road improvements described in **Exhibit C** to serve the properties within the proposed district described in the attached **Exhibit B**; and

**WHEREAS**, the Township Board desires to proceed with the proposed road improvements to benefit the properties within the proposed district described in the attached **Exhibit B**.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Board of Hanover Township, Jackson County, Michigan, as follows:

1. The Township Board tentatively declares its intent to make the proposed road improvements described in the attached **Exhibit C**, together with the necessary work incidental thereto, within the proposed district described in the attached **Exhibit B**, all in accordance with the petitions submitted by benefitting property owners.

2. The Township Board tentatively designates the special assessment district against which the costs of the proposed road improvements are to be assessed as the proposed Steves Scenic and Little Drive Special Assessment District, which shall include the lands and premises more particularly described in the attached **Exhibit B**.

3. The petitions, as well as the completed plans and estimates for the road improvements, are currently on file with the Township Clerk, and shall remain available for public examination during ordinary business hours and at the public hearing.

4. The Township Board shall conduct a public hearing to hear any objections to the petitions, to the proposed road improvements, to the estimate of costs, and to the special assessment district proposed to be established for the assessment of the costs of such road improvements, on January 10, 2024, at 7:30 p.m., at the Hanover Township Hall. Notice of the public hearing shall be substantially in the form attached as **Exhibit D** and shall be provided by first class mail and by publication as required by Act 188 and other applicable laws.

5. All prior resolutions and parts of prior resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Yeas: Keller, Dorian, Evans, J. Heath, R. Heath\_\_\_\_\_\_

Nays: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

Motion by Keller, support by Evans to deny the request to rezone 7434 Moscow Road from commercial to industrial, as recommended by the Hanover Township Planning Commission and the Jackson County Planning Commission.

Roll Call: Evans, yes; Keller, yes; R. Heath, yes; Dorian, yes; J. Heath, yes. Ayes all. Motion passed.

Motion by R. Heath, support by Evans to approve the quote from custom cut for the Township Hall and Fire Stations for the 2023 season.

Roll Call: J. Heath, yes; Evans, yes; Dorian, yes; R. Heath, yes; Keller, yes. Ayes all. Motion passed.

Motion by Keller, support by Dorian to collect summer 2024 taxes on behalf of Hanover-Horton School District for $1.46 per parcel.

Roll Call: Dorian, yes; R. Heath, yes; Evans, yes; Keller, yes; J. Heath, yes. Motion passed.

The board received a memo regarding election officials and employees from the Michigan Association of Municipal Clerks.

Motion by Evans, support by Dorian to renegotiate the contract with Leoni, as required by EGLE.

Roll Call: R. Heath, yes; J. Heath, yes; Evans, yes; Dorian, yes; Keller, yes. Ayes all. Motion passed.

Motion by Evans, support by Keller to hire Julia Beemer as the Administrative Assistant, with a pay rate of $18/hr, effective immediately.

Roll Call: R. Heath, yes; Dorian, yes; Evans, yes; Keller, yes; J. Heath, yes. Ayes all. Motion passed.

Motion by Keller, support by Dorian to hire Mollie Hubler as Deputy Treasurer, with a pay rate of $18/hr., effective immediately.

Roll Call: J. Heath, yes; Evans, yes; Dorian, yes; R. Heath, yes; Keller, yes. Ayes all. Motion passed.

Old Business:

The board received a legal opinion from the attorney in regards to agritourism. This will be reviewed and decided on at a later date.

Public Comment: Mr. Scott mentioned issues with Buckman road.

Keller moved the meeting to be adjourned at 9:23 PM.

Submitted by:

Rachel L. Heath, Clerk