HANOVER TOWNSHIP

BOARD MEETING

November 8, 2023

Held at Hanover Township Hall

Meeting called to order at 7:31 PM by Supervisor, Jeffery Heath

Board members present: Jeff Heath, Jason Dorian, Rachel Heath, Steve Keller

Absent: Tim Evans

Pledge of Allegiance: Led by Supervisor Heath

Public Comment: None.

Announcements: None.

Motion by Dorian, support by Keller, to forgo the reading of the minutes for the October 11, 2023 Board Meeting. Ayes all. Motion passed.

Motion by Keller, support by Dorian to accept the reading of the minutes for the November 7, 2023 Fire Board Meeting as read by Supervisor Heath. Ayes all. Motion passed.

Chief McIntosh gave updates on Fire Department calls, trainings, personnel and community events.

Motion by Dorian, support by Keller, to accept the Treasurer’s report. Ayes all. Motion passed.

Motion by Dorian, support by Keller to amend the budget as follows:

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| --- | --- | --- | --- |
| **BUDGET ACCOUNT** | **PREVIOUS BUDGET AMOUNT** | **CHANGE AMOUNT** | **AMENDED BUDGET AMOUNT** |
| Repair & Maintenance - Equipment | $ 6,000.00 | + $1,000.00 | $ 7,000.00 |
| Repair & Maintenance – Building | $ 23,000.00 | - $1,000.00 | $ 22,000.00 |

Roll Call: Keller, yes; Dorian, yes; J. Heath, yes; R. Heath, yes. Ayes all. Motion passed.

Motion by Dorian, support by Keller, to approve the General Fund, Post-Audit, Round/Farwell, and Fire Department bills as presented for payment.

Roll Call: Dorian, yes; J. Heath, yes; Keller, yes; R. Heath, yes. Ayes all. Motion passed.

New Business:

There was a discussion regarding agritourism, which will be discussed next month once the Board has a memo from the attorney.

Motion by Keller, support by J. Heath to hire Rebecca Luce to the Fire Department, effective immediately.

Roll Call: Keller, yes; Dorian, yes; J. Heath, yes; R. Heath, yes. Ayes all. Motion passed.

Old Business:

Motion by Dorian, support by Keller to approve the job descriptions for Deputy Clerk, Deputy Treasurer, Administrative Assistant (Full Time) and Administrative Assistant (Part-Time) as presented.

Roll Call: J. Heath, yes; Keller, yes; R. Heath, yes; Dorian, yes. Ayes all. Motion passed.

Public Comment: None.

Dorian moved the meeting to be adjourned at 8:34 PM.

Submitted by:

Rachel L. Heath, Clerk