HANOVER TOWNSHIP

BOARD MEETING

March 9, 2022

Held at Hanover Township Hall

Meeting called to order at 7:32 PM by Supervisor, Jeff Heath.

Board members present: Tim Evans, Jeff Heath, Rachel Heath, Steve Keller

Absent: Jason Dorian

Pledge of Allegiance: Led by Supervisor Heath

Public Comment: Mr. Scott asked about the gravel work on Cross Road.

Announcements: None.

Motion by Evans, support by Keller, to forgo the reading of the minutes for the February 9, 2022 Board Meeting and February 9, 2022 Budget Meeting. Ayes all. Motion passed.

Motion by Evans, support by Keller to accept the reading of the minutes for the March 1, 2022 Fire Board Meeting as read by Supervisor Heath. Ayes all. Motion passed.

Chief Johnston gave updates on the Fire Department.

Motion by Keller, support by J. Heath, to accept the Treasurer’s report. Ayes all. Motion passed.

Motion by Evans, support by Keller to amend the General Fund Budget as follows:

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| **BUDGET ACCOUNT** | **PREVIOUS BUDGET AMOUNT** | **CHANGE AMOUNT** | **AMENDED BUDGET AMOUNT** |
| Capital Outlay – Equipment | $ 18,000.00 | - $16,900.00 | $ 1,100.00 |
| Elections | $ 5,000.00 | + $1,200.00 | $ 6,200.00 |
| Attorney/Corporation Counsel | $ 40,000.00 | + $1,700.00 | $ 41,700.00 |
| Roads | $ 30,000.00 | + $14,000.00 | $ 44,000.00 |

Roll Call: Keller, yes; Evans, yes; J. Heath, yes; R. Heath, yes. Ayes all. Motion passed.

Motion by Evans, support by Keller, to approve the General Fund, Post-Audit, Round/Farwell, and Fire Department bills as presented for payment, with the addition of the invoice from Custom Cut to be paid once the W9 is received by the Township.

Roll Call: Evans, yes; J. Heath, yes; R. Heath, yes; Keller, yes. Ayes all. Motion passed.

New Business:

**RESOLUTION #2022-7**

**HANOVER TOWNSHIP, JACKSON COUNTY**

**ESTABLISHING GUIDELINES FOR GRANTING OF POVERTY EXEMPTIONS FROM PROPERTY TAXES**

 **WHERE AS**, the adoption of guidelines for poverty exemptions is required of the Township Board; and

 **WHERE AS**, the principal residence of persons, who the Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

 **WHERE AS**, pursuant to P.A. 390 of 1994, the Township of Hanover, Jackson County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

 **THEREFORE, BE IT RESOLVED THAT** to be eligible, a person shall do all of the following on an annual basis:

1. Be an owner of and occupy as a principal residence the property for which an exemption is requested.
2. Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services shown in Attachment A.
3. File a claim with the Assessor or Board of Review, accompanied by federal and state income tax returns for the current or immediately preceding year, including any property tax credits, for all persons residing in the principal residence. Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return. Instead, Form 4988, Poverty Exemption Affidavit may be filed for all persons residing in the residence who were not required to file federal or state income tax returns in the current or immediately preceding year.
4. File a claim reporting that the combined assets of all persons do not exceed the current guidelines shown in Attachment B. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
5. Produce a valid driver’s license or other form of identification if requested.
6. Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
7. The application for an exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

**BE IT FURTHER RESOLVED THAT** that the Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

**ATTACHMENT A**

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| **POVERTY LEVEL GUIDELINE FOR 2022 TAX YEAR** |
| **Size of Family Unit** | **Household Income** |
| 1 | $12,880 |
| 2 | $17,420 |
| 3 | $21,960 |
| 4 | $26,500 |
| 5 | $31,040 |
| 6 | $35,580 |
| 7 | $40,120 |
| 8 | $44,660 |
| For each additional person | $4,540 |

**ATTACHMENT B**

**Asset Test**

The Township of Hanover’s cumulative value of assets allowed for a Poverty Exemption shall be $10,000. The purpose of an asset test is to determine the resources available: cash, fixed assets or other property that could be converted to cash and used to pay property taxes in the year the poverty exemption is filed. A list of "assets" includes, but is not limited to:

* A second home, land, vehicles.
* Recreational vehicles such as campers, motor-homes, boats, and ATV's.
* Buildings other than the residence.
* Jewelry, antiques, artwork.
* Equipment, other personal property of value.
* Bank accounts (over $1,000), stocks.
* Money received from the sale of property, such as stocks, bonds, a house or car (unless a person is in the specific business of selling such property).
* Withdrawals from bank deposits and borrowed money (including reverse mortgage's).
* Gifts, loans, lump-sum inheritances and one-time insurance payments.
* Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms.
* Federal non-cash benefits programs such as Medicare, Medicaid, food stamps, and school lunches.

“Assets” do not include the value of the principal residence and do not include the homestead property tax credit as it is not to be considered income for poverty exemptions purposes. Assets exempt from consideration are the homesteaded property with furnishings, bank accounts up to $1,000, and one motor vehicle. That motor vehicle shall be valued no greater than $10,000.

The foregoing resolution offered by board member Keller\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Supported by board member Evans\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Upon a roll call vote, the following voted:

Aye: Keller, Evans, J. Heath, R. Heath\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nay: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Absent: Dorian\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Supervisor declared the resolution adopted.

The draft of the Master Plan was presented to the board, and will be discussed for release at the meeting on March 16, 2022 to give board members time to review.

Motion by R. Heath, support by Evans to increase electrical, plumbing, building, mechanical, and zoning permits by $5/inspection at the request of the Electrical Inspector.

Roll Call: R. Heath, yes; Evans, yes; Keller, yes; J. Heath, yes. Ayes all. Motion passed.

Discussion involving the Planning Commission was tabled until next meeting.

Motion by J. Heath, support by Evans to hire Kylee Weston as a Cadet on the Hanover Township Fire Department.

Roll Call: Evans, yes; R. Heath, yes; J. Heath, yes; Keller, yes. Ayes all. Motion passed.

Old Business: None.

Public Comment: Mr. Worden asked about the gravel roads.

Keller moved the meeting to be adjourned at 9:04 PM.

Submitted by:

Rachel L. Heath, Clerk