HANOVER TOWNSHIP

BOARD MEETING

November 12, 2020

Held at Hanover Township Hall

Meeting called to order at 7:29 PM by Supervisor, Jeffery Heath

Board members present: Jeffery Heath, Rachel Heath, Jason Dorian, Tim Evans

Absent: Angela Bodell

Pledge of Allegiance: Led by Supervisor Heath

Public Comment: Mr. Jim Cole gave update on Pinehill Lake Road project, which is expected to begin mid-summer to early fall of 2021. Mr. Bolt was also in attendance to answer any questions.

Announcements:

Supervisor Heath gave the following updates:

1. Sewer updates will be given in old business.

Motion by Dorian, support by Evans, to forgo the reading of the minutes for the October 14, 2020 Board Meeting. Ayes all. Motion passed.

Motion by Evans, support by Dorian to accept the reading of the minutes for the November 3, 2020 Fire Board Meeting as read by Supervisor Heath. Ayes all. Motion passed.

Chief Johnston gave updates on the Fire Department.

Motion by Dorian, support by J. Heath, to accept the Treasurer’s report. Ayes all. Motion passed.

Motion by J. Heath, support by Dorian to add overdue assessment to the tax roll.

Roll Call: J. Heath, yes; Evans, yes; Dorian, yes; R. Heath, yes. Ayes all. Motion passed.

Motion by Evans, support by Dorian to amend the Fire Department Budget as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| **BUDGET ACCOUNT** | **PREVIOUS BUDGET AMOUNT** | **CHANGE AMOUNT** | **AMENDED BUDGET AMOUNT** |
| New Equipment | $ 38,608.00 | + $2,000.00 | $ 40,608.00 |
| Fire Dues | $ 250.00 | + $100.00 | $ 350.00 |
| Repairs & Maintenance – Building | $ 8,000.00 | + $7,000.00 | $ 15,000.00 |
| Insurance | $ 12,500.00 | - $500.00 | $ 12,000.00 |
| Repairs & Maintenance – Computer | $ 3,000.00 | - $3,000.00 | $ 0.00 |
| Training | $ 9,000.00 | - $2,000.00 | $ 7,000.00 |
| Salaries/Wages | $ 75,000.00 | - $3,600.00 | $ 71,400.00 |

Roll Call: Evans, yes; J. Heath, yes; R. Heath, yes; Dorian, yes. Ayes all. Motion passed.

Motion by Evans, support by Dorian, to approve the General Fund, Post-Audit, Round/Farwell, and Fire Department bills as presented for payment.

Roll Call: Dorian, yes; Evans, yes; J. Heath, yes; R. Heath, yes. Ayes all. Motion passed.

New Business:

Motion by Evans, support by Dorian to accept the bid from K & C Lawncare for snow plowing for the Hanover Township Office and Horton Fire Station. It was noted that the Village of Hanover plows the Hanover Fire Station for free.

Roll Call: R. Heath, yes; Dorian, yes; Evans, yes; J. Heath, yes. Ayes all. Motion passed.

The Jackson County Designated Assessor Inerlocal Agreement was discussed and tabled until the December meeting.

Supervisor Heath opened the public hearing at 8:00PM for comment in regards to the Pine Hill Lake Drive Special Assessment District. It was noted that there was one letter in opposition to the district. After hearing no comment, the board moved forward with the resolution.

**HANOVER TOWNSHIP**

**PINE HILL LAKE DRIVE SPECIAL ASSESSMENT DISTRICT**

 **RESOLUTION NO. 2020-06**

At a regular meeting of the Township Board of Hanover Township, Jackson County, Michigan, held on the 12th day of November, 2020, at 7:30 p.m., Eastern Daylight/Standard Time.

PRESENT: J. Heath, Evans, Dorian, R. Heath\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ABSENT: Bodell\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The following resolution was offered by J. Heath\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

and supported by Evans\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:

 **WHEREAS**, pursuant to Act 188, Public Acts of Michigan of 1954, as amended (“Act 188”), upon the receipt of petitions therefor, the Township Board may proceed to initiate and carry out improvements to public roads within Hanover Township (hereafter referred to as “road improvements”). See MCL 41.722(1)(m); and

 **WHEREAS**, the Township Board has received petitions for road improvements from the record owners of certain properties along Pine Hill Lake Drive, a public road within the Township, which petitions are attached hereto as **Exhibit A**; and

 **WHEREAS**, the Township Clerk has checked the signatures on the petitions and the record owners of land within the Township contained within a proposed district described in **Exhibit B** attached hereto, and has reported that signatures represent more than 50% of the property owners who have frontage on the section of Pine Hill Lake Drive proposed to be improved. MCL 41.723(3)(b); and

 **WHEREAS**, the Township Board previously adopted Resolution No. 2020-05 to initiate the road improvements to the proposed district; and

 **WHEREAS**, the Jackson County Department of Transportation has prepared and filed a report for the Township Board’s consideration, showing the proposed road improvements, the proposed location thereof and an estimate of the costs of the same, with total estimated cost not to exceed $157,214.06, all as described on the attached **Exhibits B and C**; and

**WHEREAS**, the Township Board tentatively determined in Resolution No. 2020-05 that there is a need for the proposed road improvements described in **Exhibits B and C** to serve the properties within the proposed area described in the attached **Exhibit B**; and

**WHEREAS,** the Township Board previously set a time, date, and place for the Township Board to hold a public hearing to hear any objections to the petitions, proposed improvements, estimate of costs, and special assessment district; and

**WHEREAS,** notice of the public hearing was given by publication twice prior to such hearing in a newspaper circulated in the Township, the first publication being at least ten (10) days prior to the time of the hearing; and

**WHEREAS,** notice of the public hearing to be given by first class mail to all owners of land in the proposed special assessment district at the address shown on the last Township tax assessment roll, at least ten (10) days before the date of such public hearing; and

**WHEREAS,** the attached **Exhibits B and C** showing the plans and estimates of cost of the proposed road improvements were on file with the Township Clerk prior to the public hearing; and

**WHEREAS,** the Township Board conducted a public hearing on November 12, 2020, at 8:30 p.m., at the Hanover Township Office to hear any objections to the petitions, proposed improvements, estimate of costs, and special assessment district; and

**WHEREAS,** after hearing objections and comments regarding the proposed improvements, estimate of costs, and special assessment district, the Township Board now finds that the petitions attached as **Exhibit A** should be approved as legally sufficient under MCL 41.723(3)(b), that the district against which the special assessment should be assessed should be approved as the area shown in attached **Exhibit B**, and that the proposed improvements and estimate of cost should be approved as shown in attached **Exhibits B and C**.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Board of Hanover Township, Jackson County, Michigan, as follows:

1. The Township Board hereby approves the petitions attached as **Exhibit A** as legally sufficient and containing a sufficient number of signatures of property owners within the district approved by this resolution.

2. The Township Board hereby determines to provide for and complete the proposed road improvements described in the attached **Exhibits B and C**, and hereby approves the plans and estimated costs, with the Special Assessment District’s share of the total costs not to exceed $157,214.06, all as described on the attached **Exhibits B and C**.

3. The Township Board hereby determines, creates and defines a special assessment district that shall consist of land described in the attached **Exhibit B**, which shall be known as the Pine Hill Lake Drive Special Assessment District, within which the costs of such improvements shall be assessed according to the benefits.

4. The Township Supervisor and assessing officer are hereby directed to make a special assessment roll in which shall be described all of the lots of land to be assessed as above set forth, with the names of the owners thereof, if known, and the total amount to be assessed against each lot of land, which amount shall be such relative portion of the whole sum to be levied against all lots of land in the assessment district as the benefit to such lot bears to the total benefit of all lots of land in the special assessment district.

5. When the assessment roll is completed, the Supervisor or assessing officer shall affix thereto a certificate stating that said roll was made pursuant to this resolution and that in making the assessment roll he has, according to his best judgment, conformed in all respects to the directions contained in this resolution and the statutes of the State of Michigan, and he shall then report the special assessment roll with his attached certificate to the Township Board.

6. All prior resolutions and parts of prior resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Yeas: Evans, J. Heath, R. Heath, Dorian\_\_\_\_\_\_\_\_\_\_\_\_\_

Nays: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Absent: Bodell\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

**HANOVER TOWNSHIP**

**PINE HILL LAKE DRIVE SPECIAL ASSESSMENT DISTRICT**

 **RESOLUTION NO. 2020-07**

At a regular meeting of the Township Board of Hanover Township, Jackson County, Michigan, held on the 12th day of November, 2020, at 7:30 p.m., Eastern Daylight/Standard Time.

PRESENT: J. Heath, Evans, Dorian, R. Heath\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ABSENT: Bodell\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 The following resolution was offered by J. Heath\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

and supported by Evans\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:

 **WHEREAS**, pursuant to Act 188, Public Acts of Michigan of 1954, as amended (“Act 188”), upon the receipt of petitions therefor, the Township Board may proceed to initiate and carry out improvements to public roads within Hanover Township (hereafter referred to as “road improvements”). See MCL 41.722(1)(m); and

 **WHEREAS**, the Township Board has received petitions for road improvements from the record owners of certain properties along Pine Hill Road Drive, a public road within the Township; and

 **WHEREAS**, the Township Board previously adopted Resolution No. 2020-05 to initiate road improvements to the proposed district; and

 **WHEREAS**, the Township Board, after a public hearing, previously adopted Resolution No. 2020-06, approving the petitions, the proposed road improvements, the proposed location thereof, an estimate of the costs of the same not to exceed $157,214.06, and the special assessment district against which those estimated costs will be assessed; and

**WHEREAS**, the Township assessing officer has been directed to prepare a proposed special assessment roll describing all of the lots of land to be assessed as above set forth, with the names of the owners thereof, if known, and the total amount to be assessed against each lot of land, which amount shall be such relative portion of the whole sum to be levied against all lots of land in the assessment district as the benefit to such lot bears to the total benefit of all lots of land in the special assessment district; and

**WHEREAS**, the Township assessing officer has been directed to affix a certificate to the proposed special assessment roll stating that said roll was made pursuant to Resolution No. 2020-06 and that in making the assessment roll he or she has, according to his their judgment, conformed in all respects to the directions contained in Resolution No. 2020-06 and the statutes of the State of Michigan, and he or she reported the proposed special assessment roll with his attached certificate to the Township Board.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Board of Hanover Township, Jackson County, Michigan, as follows:

1. The Township Board hereby officially directs that the proposed special assessment roll for the Pine Hill Lake Drive Special Assessment District, which shall be prepared prior to the issuance of any notice of public hearing for such roll, shall be placed on file with the Township Clerk and shall remain available for public examination during ordinary business hours and at the public hearing to be scheduled hereunder.

2. The Township Board shall conduct a public hearing to hear any objections to the proposed special assessment roll at 7:30 p.m., December 9, 2020, at the Hanover Township Hall. Notice of the public hearing shall be substantially in the form attached as **Exhibit A** and shall be provided by first class mail and by publication as required by Act 188 and other applicable laws.

3. All prior resolutions and parts of prior resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Yeas: Evans, J. Heath, R. Heath, Dorian\_\_\_\_\_\_\_\_\_\_\_\_\_

Nays: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Absent: Bodell\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

Motion by Evans, support by Dorian to refund the $10,000 bond for 12885 Moscow Road. Construction on the home has been completed, and the trailer has been removed.

Roll Call: Dorian, yes; Evans, yes; J. Heath, yes; R. Heath, yes. Ayes all. Motion passed.

Motion by R. Heath, support by Dorian to close the office for the week of Thanksgiving. Notice will be posted on Facebook, at the Township Hall, and on the website. The Deputy Treasurer/Admin Assistant and the Deputy Clerk will be paid for the hours they would normally have worked.

Roll Call: R. Heath, yes; Dorian, yes; Evans, yes; J. Heath, yes. Ayes all. Motion passed.

Motion by Dorian, support by R. Heath to collect taxes for Hanover Horton School District at a rate of $1.46 per parcel.

Roll Call: J. Heath, yes; R. Heath, yes; Dorian, yes; Evans, yes. Ayes all. Motion passed.

Old Business:

Supervisor Heath will reach out to a former Township Ordinance Officer to see if she has any interest in the position available in the Township.

Supervisor Heath gave updates on the sewer, and informed the board that there could be an agreement made in the near future.

Supervisor Heath also expressed concern that the Assessor may not be providing the State information that they are requesting.

Public Comment: None.

Dorian moved the meeting to be adjourned at 9:40 PM.

Submitted by:

Rachel L. Heath, Clerk