HANOVER TOWNSHIP

BOARD MEETING

September 9, 2020

Held at Hanover Township Hall

Meeting called to order at 7:30 PM by Supervisor, Jeffery Heath

Board members present: Jeffery Heath, Rachel Heath, Jason Dorian, Tim Evans

Absent: Angela Bodell

Pledge of Allegiance: Led by Supervisor Heath

Public Comment: Mr. Killian wants to thank the board for working with everyone on the road project for Pine Hill Lake Road.

Announcements: None.

Motion by Dorian, support by Evans, to forgo the reading of the minutes for the August 12, 2020 Board Meeting and the September 1, 2020 Special Board Meeting. Ayes all. Motion passed.

Motion by Evans, support by Dorian to accept the reading of the minutes for the September 1, 2020 Fire Board Meeting as read by Supervisor Heath. Ayes all. Motion passed.

Chief Johnston gave updates on Fire Department calls, trainings, and new employees.

Motion by Dorian, support by R. Heath, to accept the Treasurer’s report. Ayes all. Motion passed.

Motion by Evans, support by Dorian to amend the General Fund Budget as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| **BUDGET ACCOUNT** | **PREVIOUS BUDGET AMOUNT** | **CHANGE AMOUNT** | **AMENDED BUDGET AMOUNT** |
| Roads | $ 60,000.00 | - $10,000.00 | $ 50,000.00 |
| Attorney/Legal Counsel | $ 30,000.00 | + $10,000.00 | $ 40,000.00 |

Roll Call: Dorian, yes; Evans, yes; J. Heath, yes; R. Heath, yes. Ayes all. Motion passed.

Motion by Evans, support by Dorian, to approve the General Fund, Post-Audit, Round/Farwell, and Fire Department bills as presented for payment, with the addition of the overpayment refund to ATA Title Company.

Roll Call: R. Heath, yes; J. Heath, yes; Evans, yes; Dorian, yes. Ayes all. Motion passed.

New Business:

Motion by Evans, support by Dorian to move the November 2020 meeting date to Thursday, November 12 because of the holiday that week.

Roll Call: J. Heath, yes; Evans, yes; Dorian, yes; R. Heath, yes. Ayes all. Motion passed.

**HANOVER TOWNSHIP RESOLUTION FOR THE**

**2020 POVERTY EXEMPTION GUIDELINES 2020-03**

***WHEREAS,*** the adoption of guidelines for poverty exemptions is required of the Hanover Township Board; and

***WHEREAS,*** the principal residence of persons, who the Supervisor/Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

***WHEREAS,*** pursuant to PA 390 of 1994, the Township of Hanover, Jackson County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

1. Be an owner of and occupy as a principal residence the property for which an exemption is requested.
2. File a claim with the Supervisor/Assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year or a signed State Tax Commission Form 4988, *Poverty Exemption Affidavit.*
3. File a claim reporting that the combined assets of all persons do not exceed the current guidelines. Assets include but are not limited to, real estate other than the principal residence, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
4. Produce a valid driver’s license or other form of identification if requested.
5. Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
6. Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.
7. The application for an exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right to appeal to the Michigan Tax Tribunal.

The following are the 2020 federal poverty income guidelines which are updated annually by the United State Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence.

**Federal Poverty Guidelines Used in the Determination of Poverty Exemptions**

|  |  |
| --- | --- |
| **Size of Family Unit** | **Poverty Guidelines** |
| 1 | $12,760 |
| 2 | $17,240 |
| 3 | $21,720 |
| 4 | $26,200 |
| 5 | $30,680 |
| 6 | $35,160 |
| 7 | $39,640 |
| 8 | $44,120 |
| For each additional person | $4,480 |

***NOW, THEREFORE, BE IT HEREBY RESOLVED,*** that the Supervisor/Assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these reasons are communicated in writing to the claimant.

Adoption on motion by Evans\_\_\_\_\_\_\_\_\_\_\_, second by Dorian\_\_\_\_\_\_\_\_\_\_\_\_\_ - Roll Call Vote:

Jason Dorian \_\_X\_\_\_aye \_\_\_\_\_\_nay

Tim Evans \_\_X\_\_\_aye \_\_\_\_\_\_nay

Jeffery Heath \_\_X\_\_\_aye \_\_\_\_\_\_nay

Rachel Heath \_\_X\_\_\_aye \_\_\_\_\_\_nay

Absent: Angela Bodell

This resolution is declared adopted.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Jeffery L. Heath, Supervisor

Motion by Evans, support by Dorian to approve the request to hire Scott Bugbee and Scott Friess as Hanover Township Firefighters.

Roll Call: Evans, yes; Dorian, yes; R. Heath, yes; J. Heath, yes. Ayes all. Motion passed.

Motion by Evans, support by Dorian to accept the quote from Consumers Energy in the amount of $1,880.00 to run electric for the well and put a light pole up in the Hanover Cemetery.

Roll Call: R. Heath, yes; Evans, yes; J. Heath, yes; Dorian, yes. Ayes all. Motion passed.

Motion by R. Heath, support by Evans to have the Attorney write a resolution to create a Township Improvement Revolving Fund with the intent to fund the Pine Hill Lake Road project.

Roll Call: J. Heath, yes; R. Heath, yes; Dorian, yes; Evans, yes. Ayes all. Motion passed.

Motion by Evans, support by Dorian to approve the following resolution:

**Resolution   
to Adopt the Jackson City + County Nonmotorized Plan**

**WHEREAS**, The City of Jackson, Jackson County and several communities within the County have been working to improve walking and biking conditions for many years; and

**WHEREAS**, the City of Jackson, Jackson County, and the Region 2 Planning Commission joined together to fund a study that will result in a nonmotorized plan that addresses mobility and recreation; and

**WHEREAS**, a Steering Committee was established that met regularly to guide the plan as it developed over a 14-month period with the bulk of the effort and meetings taking place throughout 2019; and

**WHEREAS**, the study builds on numerous regional, county, and local plans and studies that incorporates many of the significant nonmotorized improvements that have been made in the County; and

**WHEREAS**, a variety of public involvement opportunities were utilized:

* a project website was developed where schedule and drafts could be reviewed and input collected;
* a steering committee comprised of stakeholders from a cross-section of various agencies and municipalities met 6 times to gather input and feedback; and
* two series of public workshops were held (with 10 meetings in May 2019 and 10 meetings in September 2019) where people could come to learn more about the project and give feedback on preliminary ideas and priorities, supplemented by two online surveys; and

**WHEREAS**, the nonmotorized plan provides a vision for a connected network that will serve those who want to walk, bike, ride and drive; and

**WHEREAS**, the plan is visionary and pragmatic with near-term recommendations and a long-term vision that reflect desires and priorities driven by stakeholder input; and

**WHEREAS**, flexibility is built into the nonmotorized plan given the rapidly changing nature of transportation; and

**WHEREAS**, the nonmotorized plan is now presented for adoption to Hanover Township.

Roll Call: Dorian, yes; J. Heath, yes; Evans, yes; R. Heath, yes. Ayes all. Motion passed.

Old Business:

Motion by Evans, support by Dorian to amend the Section 7 Cemetery Fee Schedule to the following:

|  |  |
| --- | --- |
| **Lots (Individual Space)** |  |
|  | Resident $250.00  Non-Resident $1,000.00  Perpetual Care $500.00 |
| **Opening/Closing Burial** |  |
| \*November 1 – March 31: Add $100 | Monday – Friday $425.00  Saturday Add $100  Sunday & Holiday Add $200 |
| **Opening/Closing: Cremation** |  |
| \*November 1 – March 31: Add $100 | Monday – Friday $175.00  Saturday Add $100  Sunday & Holiday Add $200.00 |
| **Disinterment Regular** |  |
|  | Burial $550  Cremain $300 |
| **Disinterment & Interment** |  |
|  | Two times disinterment fee |
| **Foundation** |  |
|  | Each individual will contract foundations or work in the cemetery with the Sexton. No  foundations may be placed in any cemetery by private individuals |
| **Assignment of Burial Right** |  |
|  | $10.00 |
| **Any other Work** |  |
|  | Any and all work requested by a lot owner within said cemetery which work is not otherwise specified in a rate schedule shall be charged to said lot owner at the rate of $25.00 per hour with a minimum charge of $25.00, plus actual cost of any needed services required by a subcontractor, if any. No such work shall be performed except at the discretion of the Cemetery Sexton. The Cemetery Sexton shall collect any payment for costs of materials or any subcontractor services prior to commencing work. |

Roll Call: Dorian, yes; R. Heath, yes; J. Heath, yes; Evans, yes. Ayes all. Motion passed.

Motion by Evans, support by Dorian to accept the updated agreement and release (15-3798-CK) for the SRI Litigation.

Roll Call: R. Heath, yes; J. Heath, yes; Dorian, yes; Evans, yes. Ayes all. Motion passed.

Clerk Heath mentioned getting quotes to have surveys done of the cemetery.

Public Comment: Commissioner Poleski gave county updates.

Mr. Killian asked for an update on the Ordinance Enforcement Officer.

Evans moved the meeting to be adjourned at 9:07 PM.

Submitted by:

Rachel L. Heath, Clerk