HANOVER TOWNSHIP
BOARD MEETING

October 9, 2019

Held at Hanover Township Hall

Meeting called to order at 7:30 PM by Supervisor, Jeffery Heath

Board members present: Jason Dorian, Angela Bodell, Tim Evans, Jeffery Heath, Rachel Heath

Absent: None.

Visitors: Cheryl Dorian, Mike Killian, Dale Jordon, Fred and Tina Hudson

Pledge of Allegiance: Led by Supervisor Heath

Public Comment: Mr. Jordon would like to thank the Board for the support in getting the new Jaws. He also discussed Fire Prevention Week that is currently happening.

Announcements:

Supervisor Heath gave updates on the following:

1. The Supervisor’s met two weeks ago with the Road Commission. The new purchases at the County Level were explained. There was a resident question about how to have Pinehill Lake moved up in priority, and the response was that a Special Assessment District would need to be done.
2. There have been quite a few accidents at Moscow and Hanover, so a request has been made by the Commission Tompkins, State Representative Julie Alexander, and Supervisor Heath to have a safety study done.

Motion by Dorian, support by Evans, to forgo the reading of the minutes for the September 11, 2019 Board Meeting. Ayes all. Motion passed.

Motion by Evans, support by Dorian to approve the minutes as read by Supervisor Heath for the October 1, 2019 Fire Board Meeting. Ayes all. Motion passed.

Motion by Dorian, support by Bodell, to accept the Treasurer’s report. Ayes all. Motion passed.

Motion by Dorian, support by Bodell to add Special Assessments and Delinquent Taxes to the tax roll for 2019.

Roll Call: Dorian, yes; Bodlel, yes; Evans, yes; J. Heath, yes; R. Heath, yes. Ayes all. Motion passed.

Motion by J. Heath, support by Evans to approve the following budget amendment:

|  |  |  |  |
| --- | --- | --- | --- |
| **BUDGET ACCOUNT** | **PREVIOUS BUDGET AMOUNT** | **CHANGE AMOUNT** | **AMENDED BUDGET AMOUNT** |
| Township Hall | $ 37,000.00 | - $10,000.00 | $ 27,000.00 |
| Attorney/Corporation Counsel | $ 25,000.00 | + $10,000.00 | $ 35,000.00 |

Roll Call: Evans, yes; R. Heath, yes; J. Heath, yes; Bodell, yes; Dorian, yes. Ayes all. Motion passed.

Motion by J. Heath, support by Evans to approve the Round/Farwell bills as presented, with the stipulation that RJT Construction will be paid upon the correct information being submitted to the Township.

Roll Call: R. Heath, yes; J. Heath, yes; Evans, yes; Bodell, yes; Dorian, yes. Ayes all. Motion passed.

Motion by Evans, support by Dorian, to approve the General Fund, Post-Audit, and Fire Department bills as presented for payment.

Roll Call: J. Heath, yes; Dorian, yes; R. Heath, yes; Bodell, yes; Evans, yes. Ayes all. Motion passed.

New Business:

**HANOVER TOWNSHIP**

**LAKE IMPROVEMENTS SPECIAL ASSESSMENT DISTRICT NO. 2**

 **RESOLUTION NO. RL2019-3**

At a regular meeting of the Township Board of Hanover Township, Jackson County, Michigan, held at the Hanover Township Hall on the 9th day of October, 2019, at 7:30 p.m., Eastern Daylight/Standard Time.

PRESENT: Jeffery Heath, Jason Dorian, Angela Bodell, Tim Evans, Rachel Heath

ABSENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The following resolution was offered by Evans\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

and supported by Dorian\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:

 **WHEREAS**, pursuant to Act 188, Public Acts of Michigan of 1954, as amended (“Act 188”), upon the receipt of petitions therefor, the Township Board may proceed to initiate and carry out lake improvements to Rainbow Lake including general lake improvements, sediment reduction, lake geese management, and the control of aquatic weeds and plants (hereafter referred to as “lake improvements”); and

 **WHEREAS**, the Township Board previously received petitions for lake improvements to Rainbow Lake from the record owners of certain properties; and

 **WHEREAS**, the Township Board previously adopted Resolution No. RL2019-1 to initiate lake improvements to the proposed district; and

 **WHEREAS**, the Township Board, after a public hearing, previously adopted Resolution No. RL2019-2, approving the petitions, the proposed lake improvements, the proposed location thereof, an estimate of the costs of the same not to exceed $100,424, and revenues not to exceed $104,800, and the special assessment district against which those estimated costs will be assessed; and

**WHEREAS**, the Township assessing officer has been directed to prepare a proposed special assessment roll describing all of the parcels of land to be assessed as above set forth, with the names of the owners thereof, if known, and the total amount to be assessed against each parcel of land, which amount shall be such relative portion of the whole sum to be levied against all parcels of land in the assessment district as the benefit to such parcel bears to the total benefit of all parcels of land in the special assessment district; and

**WHEREAS**, the Township assessing officer has been directed to affix a certificate to the proposed special assessment roll stating that said roll was made pursuant to Resolution No. RL2019-2 and that in making the assessment roll he has, according to his best judgment, conformed in all respects to the directions contained in Resolution No. 2019-2 and the statutes of the State of Michigan, and he reported the proposed special assessment roll with his attached certificate to the Township Board.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Board of Hanover Township, Jackson County, Michigan, as follows:

1. The Township Board hereby officially directs that the proposed special assessment roll for the Hanover Township Lake Improvements Special Assessment District No. 2, which shall be prepared prior to the issuance of any notice of public hearing for such roll, shall be placed on file with the Township Clerk and shall remain available for public examination during ordinary business hours and at the public hearing to be scheduled hereunder.

2. The Township Board shall conduct a public hearing to hear any objections to the proposed special assessment roll at 7:30 p.m., November 13, 2019, at the Hanover Township Hall. Notice of the public hearing shall be substantially in the form attached as **Exhibit A** and shall be provided by first class mail and by publication as required by Act 188 and other applicable laws.

3. All prior resolutions and parts of prior resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Yeas: Dorian, Bodell, Evans, J. Heath, R. Heath\_\_\_\_\_\_

Nays: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

STATE OF MICHIGAN )

 ) ss

COUNTY OF JACKSON )

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I, the undersigned, the duly qualified and acting clerk for Hanover Township, Jackson County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Hanover Township Board at a meeting held on the 9th day of October, 2019, and further certify that the above Resolution was adopted at said meeting.

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Rachel L. Heath, Hanover Township Clerk

Motion by Evans, support by Dorian to hire Liberty Plumbing to winterize the pipes in the Horton Cemetery.

Roll Call: Dorian, yes; R. Heath, yes; Evans, yes; Bodell, yes; J. Heath, yes. Ayes all. Motion passed.

Motion by Evans, support by Dorian to approve the Ordinance Officer Contract, with the addition of a pay rate of $20/hr, not to exceed $6,000 annually.

Roll Call: J. Heath, yes; Bodell, yes; Evans, yes; Dorian, yes; R. Heath, yes. Ayes all. Motion passed.

There was also a discussion about publishing for the Ordinance Officer position with applications due by November 4th, 2019 at noon.

Motion by Evans, support by Dorian to approve adding a rental fee waiver for non-profit organizations, charities, religious groups, youth organizations and other governmental entities within the Township to the Township Building Rental Agreement.

Roll Call: Evans, yes; J. Heath, yes; Dorian, yes; R. Heath, yes; Bodell, yes. Ayes all. Motion passed.

**HANOVER TOWNSHIP RESOLUTION FOR THE TOWNSHIP BOARD RULES OF ENGAGEMENT 2019-6**

Last amended October 9, 2019

**Board Meeting Agenda and Documents**

Prior to Township Board meetings, each Board member shall receive a proposed agenda, along with appropriate background information. The agenda shall be compiled by the Supervisor with the cooperation of the Clerk. Additional items may be placed on the agenda at the meeting by majority vote of the members elected and serving.

Any documents provided by Township staff to the Township Board shall relate to the items on the Board’s agenda and shall be included in the proposed agenda as the “background information”. If a document requested by a Board member falls outside of the background information compiled by the Supervisor and the Clerk included with a proposed agenda, the Board Member must request the document through the Township’s FOIA procedures and guidelines.

Adoption on motion by Evans\_\_\_\_\_\_\_\_\_\_\_\_, seconded by Dorian\_\_\_\_\_\_\_\_\_\_\_ - Roll Call Vote:

Yeas: Evans, J. Heath, Dorian, R. Heath\_\_\_\_\_\_\_\_\_\_\_\_\_

Nays: Bodell\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This resolution is declared adopted.

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 Jeffery L. Heath, Supervisor

STATE OF MICHIGAN )

COUNTY OF JACKSON )

I, the undersigned, the duly qualified and acting clerk for Hanover Township, Jackson County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Hanover Township Board at a meeting held on the 9th day of October, 2019, and further certify that the above Resolution was adopted at said meeting.

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Rachel L. Heath, Hanover Township Clerk

There was discussion about what material should be provided to Board Members.

It was mentioned that the Planning Commission and Zoning Board of Appeals both have vacancies that will need to be filled soon.

**HANOVER TOWNSHIP REGIONAL SEWER AUTHORITY RESOLUTION 2019-7**

**RESOLUTION SUPPORTING START OF WORK TO FORM A REGIONAL SEWER AUTHORITY COMPRISED OF LEONI TOWNSHIP AND THE MUNICIPALITIES SERVED BY THE LEONI WASTEWATER TREATMENT PLANT AND CONNECTED WASTEWATER COLLECTION SYSTEMS**

WHEREAS, the Leoni Wastewater Treatment Plant currently processes sewage from the Townships of Leoni, Grass Lake, Napoleon, Norvell, Columbia, Blackman, Hanover, Liberty, Cambridge, Sylvan and Lyndon along with the villages of Grass Lake and Brooklyn; and,

WHEREAS, the present structure of contracts subject to conflicting interpretations, fragmented plant and collection system operating authority, perceived unfairness of billings, slower than anticipated customer base growth and absence of effective dispute resolution mechanisms have resulted in multiple lawsuits spanning 6+ years of time, consuming substantial amounts of money in legal fees and discouraging adjacent municipalities with urgent needs for wastewater treatment from connecting; and,

WHEREAS, at a September 26, 2019 meeting of the Leoni Regional Utility Authority the municipalities in attendance voted unanimously in favor of proceeding with work to develop a new Regional Sewer Authority structure to replace the current LRUA; and,

WHEREAS, at the September 26, 2019 LRUA meeting the municipalities also approved engaging the services of bond attorney Kester K. So and consultant Tom Traciak to work with the municipalities served by the Leoni Wastewater Treatment Plant developing this new Regional Sewer Authority; and,

WHEREAS, at the September 26, 2019 LRUA meeting the municipalities also approved funding the bond attorney and consultant work with $18,500 from monies currently held in the LRUA treasury and reinstatement of the $1.00 per Residential Equivalent Unit charge to municipalities served by the Leoni Wastewater Treatment Plant.

**NOW THEREFORE BE IT RESOLVED**,

that the Township of Hanover supports proceeding with work to create a new Regional Sewer Authority that would oversee operation of the Leoni Wastewater Treatment Plant with the understanding that many details are yet to be worked out, that this approval is for work to develop those details, that there will be multiple opportunities for further approvals or disapprovals as the work proceeds, with actual implementation for this municipality to take place only after final approval by this municipality.

Adoption on motion by Evans\_\_\_\_\_\_\_\_\_\_\_\_\_, seconded by Dorian\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ - Roll Call Vote:

 Yeas: Evans, R. Heath, Dorian, J. Heath, Bodell\_\_\_\_\_\_\_\_\_\_

 Nays: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This resolution is declared adopted.

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 Jeffery L. Heath, Supervisor

STATE OF MICHIGAN )

COUNTY OF JACKSON )

I, the undersigned, the duly qualified and acting clerk for Hanover Township, Jackson County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Hanover Township Board at a meeting held on the 9th day of October, 2019, and further certify that the above Resolution was adopted at said meeting.

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 Rachel L. Heath, Hanover Township Clerk

**HANOVER TOWNSHIP REGIONAL SEWER AUTHORITY RESOLUTION 2019-8**

**RESOLUTION APPROVING AMENDMENT NO. 1 TO ARTICLES OF INCORPORATION FOR LEONI REGIONAL UTILITY AUTHORITY**

WHEREAS, the 8 municipalities which created the Leoni Regional Utility Authority (the “Constituent Municipalities”) are the Townships of Leoni, Napoleon, Columbia, and Norvell, the Charter Townships of Blackman and Grass Lake and the Villages of Grass Lake and Brooklyn; and,

WHEREAS, the executed *ARTICLES OF INCORPORATION FOR LEONI REGIONAL UTILITY AUTHORITY*state in ARTICLE XIX: AMENDMENT, ADDITION OF OTHER MUNICIPALITIES : “These Articles of Incorporation may be amended at any time so as to permit any municipality, as defined in Act 233, to become a member and constituent part of the Authority, if such amendment to the Articles of Incorporation is adopted by the legislative body of such municipality proposing to become a member and constituent part and if such amendment is adopted by the legislative bodies of each Constituent Municipality of which the Authority is composed.”; and,

WHEREAS, the 8 current Constituent Municipalities desire to have the Washtenaw County Townships of Sylvan and Lynden, the Lenawee County Township of Cambridge, and the Jackson County Townships of Hanover and Liberty become Constituent Members so that all 13 municipalities currently sending sewage to the Leoni Wastewater Treatment can participate as full voting members during work to create a new Regional Sewer Authority; and,

WHEREAS, the Washtenaw County Townships of Sylvan and Lynden, the Lenawee County Township of Cambridge, and the Jackson County Townships of Hanover and Liberty desire to participate as full voting members.

**NOW THEREFORE BE IT RESOLVED**,

that the Township of Hanover hereby approves AMENDMENT NO. 1 TO ARTICLES OF INCORPORATION FOR LEONI REGIONAL UTILITY AUTHORITY.

Adoption on motion by Dorian\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, seconded by Evans\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ - Roll Call Vote:

 Yeas: J. Heath, Evans, R. Heath, Bodell, Dorian\_\_\_\_\_\_\_\_\_\_\_

 Nays: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This resolution is declared adopted.

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 Jeffery L. Heath, Supervisor

STATE OF MICHIGAN )

COUNTY OF JACKSON )

I, the undersigned, the duly qualified and acting clerk for Hanover Township, Jackson County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Hanover Township Board at a meeting held on the 9th day of October, 2019, and further certify that the above Resolution was adopted at said meeting.

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 Rachel L. Heath, Hanover Township Clerk

Old Business:

Supervisor Heath will be contacting Murphs Pumps to see about getting another quote for the Hanover Cemetery Well.

Public Comment: None.

Meeting adjourned by Dorian at 9:43 PM, supported by Evans.

Submitted by:

Rachel L. Heath, Clerk